**Kimberly Dennis**  #31 Blue Basin Road Diego Martin

Tel: 787-7337 Email: kdenny40.love@mail.com

**Objective:** As an industrious woman, I want to thrive, grow, learn and experience so as to be a true asset and competent employee in your organisation.

**Education:** SITAL

2001-2002 Airline Reservation

Introduction to Airline Reservation A+

Sabre Computerized Reservation B+

Automated Ticketing B+

Computer Literacy A

1998-2000 St. James Government Secondary

Principle of Business 3

Office Procedures 3

Spanish 3

Mathematics 2

English 2

**Professional Experience**

2003 Dana’s Travel Service

Reservations Clerk

2006-2007 Ministry of Finance

Clerical Staff

2007 Direcone

Customer Service Representative

2009-2010 COSTAATT

Data Entry Clerk

2010 – 2014 GOODRIDGE GENERAL CONTRACTING

Accounts Clerk